

MINUTES OF MEETING

MC MEETING 10– 2017

Date: 27th. August, 2017

Time: 10 am

Venue: Urbana Tower 1 / UWA Office

No	Details	Action by
1	<p><u>Refund of Legal Fees, Recruiting office assistant and buying a laptop, mobile wih data pack</u></p> <p>KKN opened the meeting. Referring to the last MC meeting held on 6th. August, 2017 KKN emphasized the urgent need of refund of balance legal fees deposited by Members since it is long overdue. JA agreed that cheques will be prepared for those whose names are recorded in books and will be kept at the individual Towers reception.</p> <p>Also KKN drew the attention of the Members about the need of recruitment of an Office Assistance on urgent basis. Although it was decided long back but till date not materialized. AS was once again advised to search for a suitable candidate locally</p>	
2	<p><u>Documentation in compliance with agreement made between UWA & Puja Committee.</u></p> <p>KKN stated that he along with NK were contumeliously in touché with Puja Committee members to reach to a amicable settlement about the initial agreed 20% sharing revenue collection of Durga Puja for which Puja Committee was having some reservations.</p> <p>KKN placed before the members a draft MOM proposed by Puja Committee reducing the revenue sharing from 20% to 15% keeping all other terms and conditions unchanged including all legal compliances, viz. TDS, GST.</p> <p>The draft MoM was discussed at length. All members agreed that it was important that the Puja Committee signed the MoM. UWA MC does not find any reasons to raise the issue of reducing the percentage. Hence the proposed MoM was approved as it is. Signed by KKN & TKB. TKB was asked to forward the same to Puja Committee member for their record.</p>	
3	<p><u>Diwali Celebrations by UWA</u></p> <p>After discussion all agreed to form a subcommittee and NK will be heading the subcommittee. RJ as member. Gradually more members to be added. NK and RJ were entrusted with responsibilities of exploring all options for Diwali event and discuss with subcommittee to shape it up.</p>	

